

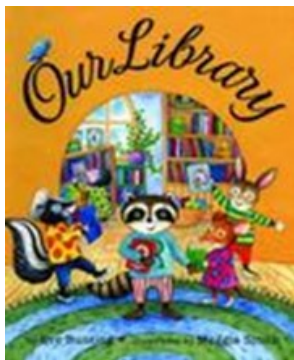
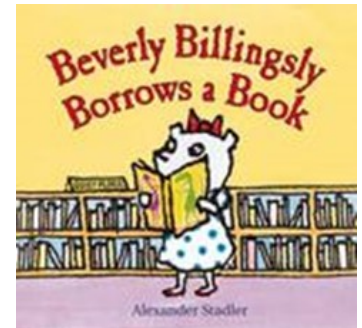
POLICIES & EXPECTATIONS



LOST A BOOK? While there is no fine for overdue books, if a book is lost or damaged it must be paid for. Please pay with a check made out to Penny Road Elementary or exact cash. Send the payment to school marked Attention Library.

VISITS Kindergarten and 1st grade students visit the library once a week with their class, while second thru fifth grades visit the library on a block schedule with their class. In addition, students may visit every day to check out materials, conduct research, read, or work on classroom assignments.

VISITNG BEFORE SCHOOL Student in grades 1-5 may conduct library business from 8:45am-9:15am. without a parent or caregiver.



JUST FOR PARENTS Kindergarten and 1st grade parents are encouraged to establish a library account so parent resource materials may be checked out and taken home.

CHECK OUT LIMITS

- Kindergarteners may check out one book.
- 1st and 2nd graders may check out two books.
- 3rd graders may check out three books.
- 4th graders may check out four books.
- 5th graders may check out five books.
- Adult patrons may check out ten books.

Materials are due back the following week, or may be renewed for an additional week if there is no hold requests.

